

HLC/26/9/23/20

26/09/2020

## NOTICE

All students of 5 year B.A. LLB Examination i.e. 1st, 3rd,5th,7th and 9th Semester of Heritage Law College are hereby directed to follow the instructions for the forthcoming odd semester examination scheduled to begin from 1st October 2020, as per examination timetable given by University of Calcutta.

The details of the said **ONLINE** examination (to be commenced from 1st October 2020) is given below:-

1) Students can download the question paper half an hour (30 Minutes) before the commencement of each examination inclusive both the halves. The college will share the question paper with all the student in their respective email id's provided by them to the college. In case any student fails to receive the question paper(S) through Email, they can download it from the college website <a href="https://www.hlc.edu.in/">https://www.hlc.edu.in/</a>. The question papers can also be downloaded from the following University Websites.

https://www.cuug.in

https://www.cuuq20.in

https://www.culibrary.ac.in

- 2) Students must use **black ball/gel pen** to write the answers. All answers submitted should be **handwritten** and not typed. The answers should be distinct, clear and readable by the examiner.
- 3) Each examination will be of 2 hours duration. All Students shall upload their respective answer scripts within half an hour, immediately after finishing their examination.
- 4) Answers should not be lengthy. It should be to the point. Each page of the answer script should be numbered like (page 1, 2, 3......)
- 5) All students must write their (i) Calcutta University Roll Number & Registration Number (ii) College Roll No (iii) Name of the Examination (5years BA.LLB Examinations/ Semester) (iv) Date of the examination (v) Name of the Subject and Paper Number) on the first/front page of the answer script. University Roll No must be written on each page of the answer script.

Supplementary students, if any, must also mention their supplementary roll no and the subject/paper they are appearing for, at the front page of the answer script.

## Heritage Law College

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- 6) If the 1st semester students have not received their Calcutta University Registration Number and Roll Number, they must mention college roll no, section, subject, and date of examination on the first/front page of the answer script.
- 7) Answer Script should be send in a single PDF File. The size of the PDF File should not exceed 15MB. The answer scripts should be uploaded in the following Email ID's.

<u>lstsem@hlc.edu.in</u> (For 1st Semester Students)

3rdsem@hlc.edu.in (For 3rd Semester Students)

5thsem@hlc.edu.in (For 5th Semester Students)

7thsem@hlc.edu.in (For 7th Semester Students)

9thsem@hlc.edu.in (For 9th Semester Students)

The name of the PDF File comprising the answer should be UNIVERSITY ROLL NO, SUBJECT.

For example the PDF File can be saved as (L12/LLB/152100, Family Law)

Due care and attention must be taken by the examinees while writing UNIVERSITY ROLL NUMBER.

8) Students of all semesters (1st, 3rd, 5th, 7th, 9th) are required to submit the hard copies of all the answer scripts which you have already uploaded in PDF format via email, by physically coming to college between 13th to 16th October from 11am – 4pm. Please note that there should not be any discrepancy between the hard copy & the soft copy of the answer scripts.

Final Year (10th Semester) students must also submit the hard copy of their projects along with the answer scripts.

Thank You,

Prof (Dr.) S.S Chatterji,

Principal, Heritage Law College

